

Minutes of the CDC meeting

The meeting of the College Development Committee of S.I.E.S. College of Commerce & Economics (Autonomous) was held through online mode (MS Teams) on Friday 28th May, 2021 at 12.00 noon

Dr. Nina Roy Choudhury, Principal welcomed the CDC members to the meeting. She stated that despite a very challenging year for the world and our country due to the Pandemic, our college has successfully implemented autonomy in a progressive manner. The teaching and non – teaching staff of the college have risen to the occasion and given their best to overcome various problems and difficulties.

The minutes of the previous meeting of CDC held on 27th October, 2020, was considered as read and approved by the meeting.

The Principal made a presentation of Quality Initiatives by the college in the academic year 2020-21. She highlighted the fact that the college has been granted autonomy for a period of 10 years. The Autonomy Compliance Report was submitted to the UGC in October 2020. Various statutory committees were constituted and Board of Studies, Academic Council, Finance Committee and Governing Council meetings required to be conducted by autonomous colleges have been successfully conducted during the academic year and two of these are scheduled in June 2021.

She informed that all the teaching, learning and evaluation for the academic year 2020-21 were conducted online by the college in accordance with the guidelines from the University of Mumbai. All online examinations were Proctored and first year autonomous examinations were conducted through our ERP- JUNO system.

The Principal gave details of various scholarships offered to students by the college under various schemes and also informed about various internships and placements offered by college.



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Faculty Development Programs and Webinars/Seminars/Workshops conducted online by the college were highlighted. A number of student centric events were also conducted during the year through online mode. Various research activities were also highlighted.

Details of Faculty Exchange Program with S.I.E.S. College of Arts, Science and Commerce, Nerul was shared.

The various departments of the college successfully organized their annual festivals/ events online. The Annual day of the college is scheduled on the last day of the current academic year, 31st May, 2021.

Thereafter, Ms. Sangeeta Kore, IQAC Chairperson made a presentation on existing and proposed short term courses.

Courses completed were Antarang, Adyeti, GST, Indian Ethos in Practice, Training for NISM Series V A: Mutual Fund Distributors Certification Examination, Goods & Services Tax, Open P-Tech, (Artificial Intelligence, Cyber Security, Design Thinking), Digital Marketing,

Ongoing courses are Tally ERP 9, 3E-Endeavor to Enhance Employability, Filing of IT returns.

Proposed courses for the Academic Year 2021-22 are:

- Certificate course in Interpretation of Financial Statements
- Certificate course in Financial Planning
- NCFM
- Negotiation Skills and Strategies
- Corporate Communication Skills
- MS excel- Basic and Advanced
- Diploma in Accounts and Finance
- Consumer Psychology
- Basics of Travel and Tourism

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About future Quality Initiatives, Ms. Sangeeta Kore gave information on a proposed Finance Leadership Program in collaboration with CIMA, U.K.

CA Prasanna Tambe informed that the college is planning to collaborate with other autonomous colleges and institutions for conduct of short term courses. Talks have been initiated in this regard and MOUs planned.

Principal informed that most of the service providers for Short Term Courses already have MOU with the S.I.E.S College of Arts, Science and Commerce, Sion (W). The Centers for Excellence of both the colleges are sharing the resources.

Mr. M. V. Ramnarayan, Hon.Secretary suggested that as most of these courses are Commerce based, thought can be given for starting some courses from the Humanities like Performing Arts or Fine Arts. Principal suggested courses on Music Appreciation or Film Appreciation.

Ms. Sangeeta Kore also presented the results of the Student Satisfaction Survey and the Feedback on Syllabus under autonomy. Overall the feedback was positive. She mentioned that the feedback on syllabus may be taken twice in a semester to enable scope for improvement in the same academic year.

Principal informed the members that Faculty Exchange Programme was successfully carried out with SIES College of Arts, Science & Commerce, Nerul by the B. Com. (Financial Markets) department. In the next academic year, it will include other departments, as well as other institutions. Mr. Devdas Nair, Treasurer, suggested to also tie up with S.I.E.S College of Arts, Science & Commerce so that all three institutions would benefit from the exchange programme. Principal informed that after the success of first programme, it will be taken up from next academic year.

Mr. M. V. Ramnarayan asked the student representative about his feedback on online teaching. Mr. Ashish Gopal replied that though it was difficult in the initial stage, overall it was a good experience. There were few technical issues but they were resolved. He also mentioned that students were satisfied with online teaching as well as examinations. But some improvement in proctoring is required. He brought it to the notice of the meeting that students' participation in extra-curricular activities had increased this academic year.



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Mr. Ramnarayan appreciated that both teachers and students have adapted well to the technological changes and digital platforms.

Mr. K. Venkataramani, Hon. Joint Secretary, suggested that negative words like "Poor" should be avoided in the feedback. Also Course names should be written completely and abbreviations should be avoided. He asked what action would be taken about syllabus based on feedback received from students. Principal replied that it would be presented in the next Board of Studies and Academic Council meetings with necessary changes being carried out.

He also suggested that certificates for short term courses should mention the names of both collaborating institutions.

Mr. Ramnarayan suggested that the students participating in extracurricular activities, should form a group and continue their activities even after passing out of college.

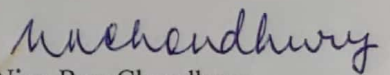
Mr. S. Venkataraman suggested that the effectiveness of training should be measured. Also wherever negative feedback is received, the reasons for it should be found out. There is a need for increased awareness about different activities or services among the student population.

Mr. Ashish Gopal suggested that like college festivals, there should be a student committee for promotion of these activities, short term courses, etc. His suggestion was appreciated by all and Principal assured that few student members would be incorporated in the Centre for Excellence.

Mr. Ramnarayan expressed a need to develop sports activities in the College. He agreed with Principal that a Sports Director could be appointed from the academic year 2021-22.

Mr. Ramnarayan also mentioned that with the implementation of Juno ERP leading to office automation, the office resources could be used more productively for college activities.

As there were no further suggestions and points of discussion, the meeting ended with a vote of thanks by Vice Principal, Dr. Shanti Suresh.


Dr. Nina Roy Choudhury
PRINCIPAL